Duties:

- Implement the policy and procedures of the programme
- Conduct monitoring and evaluation of the programme
- Maintain and improve the programme's records and files
- Maintain the budget and financial records
- Participate in academic activities at undergraduate level as required.

Requirements:

- Bachelor's degree or diploma in Nursing
- South African Nursing Council registration
- Minimum of 8 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse
- Experience in the field of nursing
- Good communication skills (written and verbal)
- Computer literacy (MS Word, PowerPoint)
- Strong negotiation, facilitation, counselling, presentation and public speaking skills
- Independently effective decision-making
- Understanding of and competency in planning, coordination and management skills
- Trained in HIV and AIDS, TB, STI, NIMART and PULSA

Salary: R297 462 per annum (Ref. H13/161)

Programme Coordinator: Choice on Termination of Pregnancy

Programme Coordinator: Maternal, Child, Youth and Women's Health

Programme Coordinator: Access to Drugs

Assistant Director: Asset Management

DEPARTMENT OF HEALTH

Northern Cape Provincial Government